

# RISK MANAGEMENT . . .

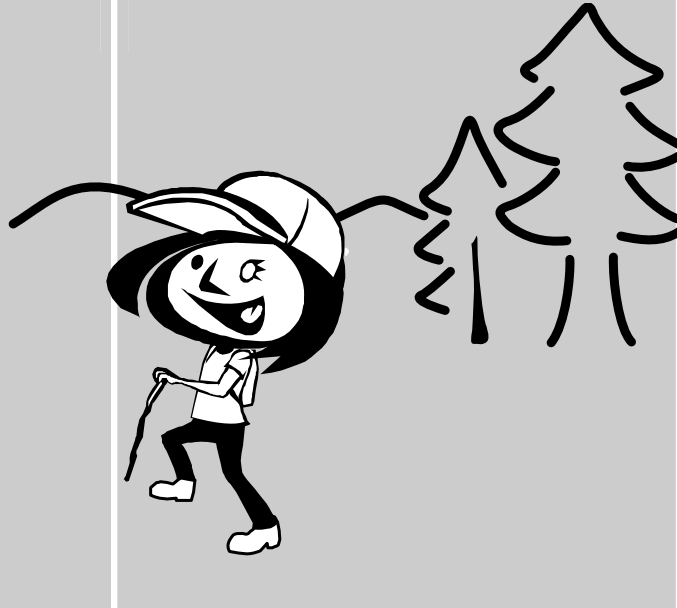
## Tentout

<b>Activity</b>	Tentout	<b>Date</b>	October 09
<b>Location</b>	Living Springs	<b>Other</b>	
<b>Hazards</b>	<b>Significance (1=minor, 2=major, 3=life changing)</b>	<b>Eliminate/Isolate/Minimize</b>	
Onga Onga	Yes 1	Minimize	
Fire	Yes 2	Isolate	
Vehicles	No 2	Eliminate	

### SITUATED: Camp and 'Bushcamp'

RISK DETAIL	LIKELY INJURY OR ILLNESS	OCCURRENCE PROBABILITY	RISK CONTROL
Tripping over	Bruises, cuts	3	<ul style="list-style-type: none"> <li>No pushing.</li> <li>Adequate footwear to be worn.</li> <li>Care to be taken on paths</li> </ul>
Hit by a car on the road	Bruises, cuts, fracture, concussion, death	1	<ul style="list-style-type: none"> <li>Extra caution needed when crossing road.</li> <li>Supervisors in place to warn traffic</li> </ul>
Sunburn	Burns, blisters	3	<ul style="list-style-type: none"> <li>Advise children to wear a hat and sunscreen.</li> </ul>
Hypothermia	Fainting, shock, death	1	<ul style="list-style-type: none"> <li>Adequate clothing and bedding to be taken in case of change in weather.</li> <li>Children moved to shelter in case of sever weather.</li> <li>Supervisor to ensure all children use appropriate clothing and bedding.</li> </ul>
Contact with Onga Onga	Stings, swelling	3	<ul style="list-style-type: none"> <li>Children to be shown Onga Onga plant and told to keep away from it.</li> <li>Keep to paths at Bushcamp</li> </ul>
Lost	Panic, dehydration	1	<ul style="list-style-type: none"> <li>Children to be shown Bush camp boundaries by supervisor.</li> <li>Supervisor to have cell phone to contact Staff for assistance if needed.</li> </ul>
Food Poisoning	Vomiting, <b>diarrhoea</b> , headache, fatigue	1	<ul style="list-style-type: none"> <li>All cooking and eating equipment to be cleaned prior to use.</li> <li>All food preparation services to be sanitized before use.</li> <li>All children to wash hands before eating or preparing food</li> </ul>

Continued on Page2

Contact with flames	Burns, Shock	1	<ul style="list-style-type: none"> <li>• Children given clear instructions at time of 'Campfire' (See Campfire RAMS)</li> <li>• Supervisor to operate Gas cooker.</li> <li>• Supervisor to have first aid kit on site</li> </ul>
Smoke inhalation	Choking, loss of consciousness, eye irritation	1	<ul style="list-style-type: none"> <li>• Use dry wood provided.</li> <li>•</li> </ul>
<b>Supervisor's Instructions</b> <ul style="list-style-type: none"> <li>• Supervised but not necessarily staffed.</li> <li>• Teacher/Child ratio of 1:6 as required by EOTC</li> <li>• Make sure supervisors know boundaries</li> <li>• Ensure supervisors know procedures for camp fire &amp; food handling</li> <li>• Ensure supervisors have cell phone for emergency contact</li> <li>• Have supervisors stationed at crossing of road.</li> <li>• Ensure students know where to find supervisors during the night</li> </ul> <b>Operating Instructions:</b> Must stay within boundaries. Must follow all instructions			

**KEY TO OCCURRENCE PROBABILITY**

*This key is used in determining the probability of an accident/injury/illness occurring in any of the activities made available to paying groups or organisations who use these facilities.*

1. It is always possible but has not happened here.
2. Has happened but not here.
3. Has happened here; No/or minor injury; Is likely to happen again. (see note 1)
4. Has happened here; No/or minor injury; Not likely to happen again. (See note 2)
5. Has happened, is likely to happen again; No injury
6. Has happened, serious/fatal injury.

NOTE 1: Due to the nature of some activities/events injuries will be unavoidable, e.g. contact sports. Every endeavour will be made as can be seen throughout the Risk Management Plan, to ensure that this is minimised.

NOTE 2: Accidents with injuries have occurred on these events but tighter controls and stricter monitoring, and in some instances the elimination of part of an event has ensured continual safety.